



## **The Rise School of Austin Floating Teaching Assistant/Rise Enrichment Program (REP) Teacher Job Description**

**Job Summary:** A floating teaching assistant/REP teacher is a supporter of our mission to provide the highest quality early childhood education for all children in an inclusive setting. They are responsible for maintaining a healthy and safe environment at all times in the classroom and other areas in the school, an early childhood teacher for children of all abilities, an assertive and effective communicator, a willing collaborator and teammate, and a continuous learner. A floating teaching assistant reports to the Program & Facilities Manager.

### **Responsibilities and Duties**

Core Responsibilities and Related Duties:

- **Health and Safety:** Maintains a clean and sanitary classroom and common space environment; follows NAEYC and licensing standards for sanitation, cleanliness, and supervision throughout the school day
- **Child Development and Learning in Context:** understands basic child development; supports the learning of children through completing the following:
  - Maintains a safe and appropriate environment for all children
  - Ensures the daily care needs of children are met (e.g. diapering/toileting, feeding, etc.)
  - Supervises groups of 5-10 children
  - Engages playfully with all children under the guidance of teaching teams (program hours) and Program & Facilities Manager (REP)
  - Plans, prepares, and implements developmentally appropriate activities with children for REP aftercare
- **Professionalism:** adheres to program policies and procedures; works to ensure the health and safety of each child; helps to ensure all licensing and NAEYC quality standards are upheld at all times; receives and implements feedback and coaching from lead teacher and Program & Facilities Manager; maintains professional, open, and direct communication and interactions with teaching team and other staff, therapy team, administrators, families/caregivers, outside providers, volunteers, interns, etc.; ensures that confidentiality of all children and families is maintained; maintains a professional appearance including appropriate dress and grooming; demonstrates teamwork, cooperation, and a willingness to continually reflect and learn.

### **Qualifications and Skills**

Required Qualifications:

- Experience in a daycare/child care facility, school, or program
- Certified in Pediatric CPR and First Aid (or willing to become certified)

Skills:

- Physical requirements:
  - Move around and remain upright for long periods of time
  - Play and interact with children at their level (e.g. on the ground, at a table, around a sensory table, assist with sleeping at nap time, etc.)
  - Lift and carry children (up to 40 pounds) when needed
  - Crouch/lean to clean, change diapers, move furniture/equipment

- Other requirements:
  - Respond quickly and calmly to unsafe or emergency situations
  - Open to receiving and implementing feedback from others
  - Collaborative, reflective, and committed to being a lifelong learner

### **Salary and Benefits**

Salary: varies based on experience and education

Benefits: The Rise School of Austin provides a benefit package for full time employees that includes insurance plans (health, dental, vision), retirement , and PTO (school holidays, and sick/personal leave)